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DDI- 04972/84

28 August 1984

DDI Chrono

TO: Bob
        Dick

STAT

VIA: Bill
        Jim

FROM: [ ]

SUBJECT: Nominations for the
        [ ] Engineering
        Seminar on Program Management,
        10-12 October 1984

STAT

1.   Dick: FYI. In response to the attached
invitation from Evan Hineman, we have two
nominees, one each from OCPAS and OCR, to take the
DS&T seminar for contract monitors (Engineering
Seminar on Program Management).

2.   Bob: For your signature. Attached is a
memo to Evan Hineman accepting his invitation to
participate in the DS&T seminar for contract
monitors (Engineering Seminar on Program
Management). Our reply is due to Mr. Hineman by
10 September 1984.

Attachments:
    A. Memo from Evan Hineman.
    B. Memo to Evan Hineman
        accepting invitation.

ADMINISTRATIVE - INTERNAL USE ONLY

29 AUG 1984

MEMORANDUM FOR: R. Evan Hineman
                  Deputy Director for Science and Technology

FROM   :   Robert M. Gates
                  Deputy Director for Intelligence

SUBJECT   :   Nominations for the [   ]   STAT
                  Engineering Seminar on Program Management,
                  10-12 October 1984

Thank you for your memorandum of 23 August 1984 inviting the

DI to participate in your Engineering Seminar on Program

Management scheduled for 10-12 October 1984. Our offices have

benefited from this course in the past, and we appreciate the

opportunity to give others this training. Our candidates for

this running are:

[   ] OCPAS   GS-09   STAT

                        OCR   GS-15.

                                     [   ] STAT

                        Robert M. Gates

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24 August 1984

NOTE FOR: Career Development Officer/PMS

    Please circulate this to the appropriate offices for nominations of candidates for this course. Also prepare a memo for the DDI's signature forwarding the names of the candidates to the DDS&T. The deadline is 10 September 1984.

Thanks.

EA/ADDI

HAND CARRY

ROUTING AND RECORD SHEET

SUBJECT: (Optional)				
Engineering Seminar on Program Management, 10-12 October 1984				

FROM: R. E. Hineman DDS&T	EXTENSION	NO. DDS&T-619-84
		DATE 22 August 1984

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. DDI 7E44 Hqs				
2.				
3.				
4.				
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DDS&T-619-84

2 3 AUG 1984

MEMORANDUM FOR: Deputy Director for Intelligence

FROM: R. E. Hineman
                 Deputy Director for Science and Technology

SUBJECT: ☐ Engineering Seminar on   25X1
                 Program Management, 10-12 October 1984

Bob -

1. The twenty-first running of the Engineering Seminar on
Program Management will be held from 10-12 October 1984 at
☐ This three-day course will consist of approximately 15   25X1
one-hour sessions, ten of which will be lectures keyed to the
provided syllabus and the balance for case studies, panel
presentations, and discussions. Each of the lecture sessions
will have a specific topic with key guidelines provided; these
guidelines will be the basis for a final test to determine
accountability. Discussions will be centered around case
studies of both on-going projects and completed contracts in
which the positions of both government and industry will be
presented. Attendees are required to complete a course
critique. An agenda is attached for your information. ☐   25X1

2. Please provide, by COB 10 September 1984, two (2)   25X1
candidates for the October running of the subject seminar. For
your information, ☐ of OGI and ☐   25X1
of ASG attended the 24-26 July 1984 session. I will provide
your candidates with the appropriate course documentation. ☐   25X1

                                                                 25X1

                                   R. E. Hineman

Attachment:
  As stated

                                                                 25X1

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